

## Printing to Ricoh printers from Windows 2000

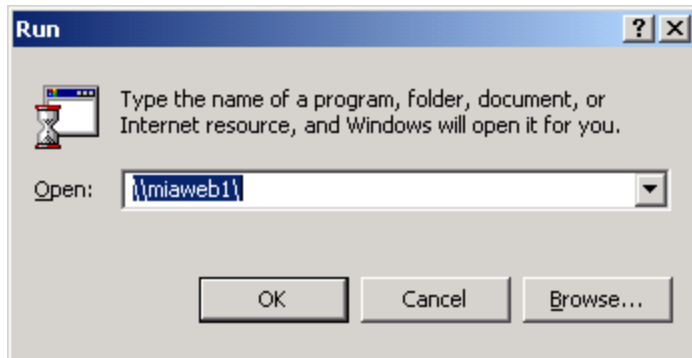
12/12/2001

The print queues on 'MIANTSVR1' do not support Windows 2000. We have established print queues on 'MIAWEB1' to support Win2000 clients. These queues do not support Windows 95/98.

To add a Ricoh Africo printer to your Windows 2000 computer:

Click **Start** then **Run...**

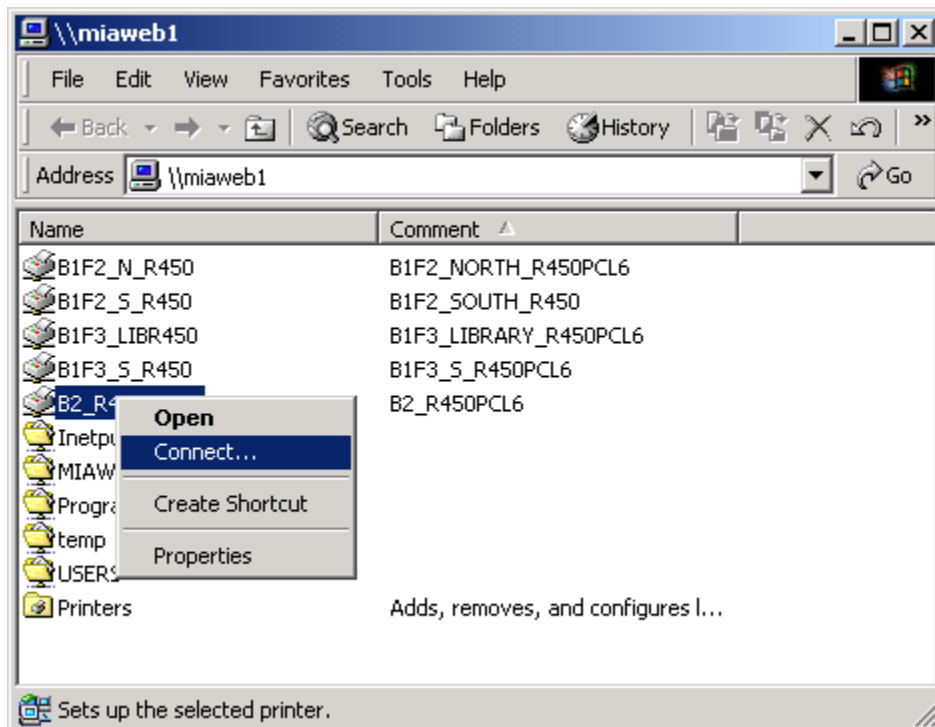
Type "**\\miaweb1\**" in the dialog box and press Enter.



The name describes the location:

**B1** is the main building. **B2** is annex building. **F2** is the 2nd floor, etc. **N** is the North hallway, **S** - South. From the list displayed, highlight to select the printer nearest you.

Right click on the printer and select **Connect...**



Close the open window after connect completes.

The printer will now show up in your printers list.

If you wish to make it the default printer, you must select this feature in the printer properties.